

**PROCEDURE FOR CHECKING THE ORIGINALITY OF ALL POSTGRADUATE THESES  
AND DISSERTATIONS – EFFECTIVE FROM 1<sup>ST</sup> AUGUST 2020**

1. The **supervisor is responsible** for ensuring the originality of his/her student's work.
2. The supervisor should make sure that the student has checked the similarity index using the software tool provided by the University Library
3. The **maximum allowable similarity index** for any thesis/dissertation will be **10%**, with the following parameters being set:
  - a. **Using a word count of 14**
  - b. **Excluding references, bibliography, table of contents and acknowledgements**
4. In cases where the similarity index **exceeds 10% and below 40%**, the supervisor can give a justification using the form "JUSTIFICATION FOR HIGHER SIMILARITY INDEX", for the Senate to make its decision.
5. If the index is **beyond 40%**, the thesis/dissertation will not be accepted. However, under **exceptional circumstances**, with a **strong justification** from the supervisor, the Senate may consider such theses/dissertations on case by case basis.
6. Copies of the similarity report to be sent to the examiners (together with the examinable copy of the thesis/dissertation) for their observations.

*V Sivakar*

Director/QA

## JUSTIFICATION FOR HIGHER SIMILARITY INDEX

Name of the candidate:		
Registration No.:		
Department:		
Degree sought:		
Research Title:		
Similarity index:		
<b><u>SUPERVISORS DECLARATION:</u></b>		
Though the similarity index is <b>beyond 10%</b> , it is <b>acceptable</b> , since it includes the following:		
<b>Category</b>	<b>Sources</b> <i>(Indicate the numbers as per the similarity report)</i>	<b>Total Percentage Similarity</b> <i>(of the relevant sources)</i>
<b>1. Student's own publications</b> <i>i. Published or submitted for publication during the study period relevant to the degree sought</i> <i>ii. Obtained written consent from all the co-authors (if any, other than the supervisor/s)</i>		
<b>2. Quotations</b>		
<b>3. Others</b> (please specify) .....		
Any other comments: <i>(Use additional sheets if necessary)</i>		
Name of the supervisor:		
Signature:		Date: